

MINUTES OF THE JEFFERSON COUNTY LAND INFORMATION COUNCIL MEETING

Steve Nass County Board Representative
Matt Zangl Director of Planning and Zoning/LIO
John Rageth MIS Director
Tracy Saxby Real Property Lister
Todd Lindert Public Safety Representative

Staci Hoffman Register of Deeds
Kelly Stade County Treasurer
Patricia Cicero Land and Water Conservation Director
Jim Morrow County Surveyor
Joanne Larson Real Estate Representative

DATE: July 27, 2023
TIME: 8:30 a.m.
PLACE: Committee Meeting Room, County Hwy Department 1425 Wisconsin Ave

1. **Call to Order**

The meeting was called to order by Matt Zangl at 8:32 a.m.

2. **Roll Call (Establish a Quorum)**

Council members present at 8:32 were Zangl, John Rageth, Tracy Saxby, Todd Lindert, Staci Hoffman, Kelly Stade, and Jim Morrow. Deb Magritz from the Zoning Department was also in attendance.

3. **Certification of Compliance with Open Meetings Law**

Zangl verified compliance with Open Meetings.

4. **Election of Chair and Vice Chair**

No action was taken.

5. **Approval of the Agenda**

No changes were proposed to the agenda.

6. **Public Comment (Members of the public who wish to address the Council must register their request at this time)**

There was no public comment.

7. **Approval of July 27, 2022 Meeting Minutes**

Motion by Hoffman, seconded by Lindert to approve the minutes as presented. Motion passed 7-0.

8. **Communications**

There were no communications.

9. **Discussion on the 2022 and 2023 Year to Date Financial Report**

Zangl explained that we've basically donated \$47,000 to ourselves. Thirty-nine thousand dollars has been paid for pictometry, and funds are available to complete the purchase.

10. **Register of Deeds Report**

Hoffman reported that there have not been a lot of recordings at all-approximately 40 documents a day. In 2022, approximately 80 to 100 documents a day were recorded. Her budget for next year will be down because there will be less funds available.

11. **Discussion of 2022 and 2023 Projects**

a. NexGen 911

This is a large project for the Sherriff's Department to change addressing. The entire State will be on the same system, allowing for better accuracy. A grant has been approved to hire an intern for the project. It was noted that communication at the contractor level has been lacking. Lindert added his input on the

Register in advance for this meeting:
<https://us06web.zoom.us/j/89681656741?pwd=cXRDT0VDWWs2NWgraHV0dW84N3Btdz09>
Meeting ID: 896 8165 6741
Passcode: 973915
After registering, you will receive a confirmation email containing information about joining the meeting.

grant writing. Zangl shared information, and Hoffman said it was noted at WCA that not as many people were applying for grants because of short timelines. Lindert also spoke about EMS areas changing.

b. Land Records Software

Zangl spoke of ongoing updates and mentioned that there were a lot of projects in the works. The online permitting process is a long-range project.

c. Web-based GIS

Most of this was implemented early this year, but the automated update to parcel area is still in process. Soon the new online version will be available. Coming up will be working with Towns, Cities and Villages on GIS software.

d. Other Projects

A new basemap and new air photos are available on GIS online.

12. Discussion and Possible Action on the 2024 Proposed Budget

Zangl spoke regarding individual line items.

A budget amendment was requested to include a laptop for the County Treasurer.

Hoffman for a budget amendment to increase hotel allowances.

A request was also made for an additional line item allowing back scanning Treasurer's tax rools up to \$20,000/

Motion by Hoffman/Saxby to approve the budget. Motion passed 7-0.

13. Possible Future Agenda Items

14. Upcoming Meeting Dates

A request was made to hold the meeting earlier in July for 2024.

15. Adjourn

Motion by Zangl, seconded by Lindert to adjourn the meeting. Motion passed 7-0 and the meeting adjourned at 9:05 a.m.

If you have questions regarding the petitions, please contact the Land Information Office at 920-674-7254.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.